

General Terms and Conditions for the GB33 meeting and associated events

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These Terms and Conditions apply to everyone who has registered and received confirmation of registration from the GBIF Secretariat for the 33rd meeting of the GBIF Governing Board (GB33) and associated events, taking place in Oslo, Norway, 28 September – 2 October 2026.

Please note that the GB33 events will take place the week after the [TDWG 2026 Conference](#) which will take place in Oslo on 21-25 September 2026. Both TDWG 2026 and the GB33 events will take place in downtown Oslo.

Criteria for attending the GB33 meeting and associated events

It is important to note that, except for the Science Symposium on 2 October, the GB33 meeting and associated events are not open events. In order to attend the various events, you must have the appropriate role.

Please carefully read the registration requirements in this document and register for the events that you are eligible to attend.

Unless indicated, the events will be in person on site only.

GBIF committee meetings (28 September 2026)

Only members of the GBIF committees (Budget Committee, Executive Committee, Science Committee, and the Nodes Steering Group) can register for their respective committee meetings.

Please note that in addition to the meeting on 28 September, the Executive Committee will have a short meeting after the end of the Governing Board meeting on 1 October. Newly elected Executive Committee members and committee chairs should be prepared to attend the meeting on 1 October.

Official Governing Board meeting (29 September – 1 October 2026)

Only Heads of Delegation, committee members and invited observers can register for the official Governing Board meeting.

Head of Delegation

If the Head of Delegation is not able to attend the meeting, they may appoint a temporary Head of Delegation to attend the meeting. This must be communicated to the GBIF Secretariat at GB33@gbif.org.

Additional delegates

The Head of Delegation may also nominate additional delegates to attend the meeting. According to the GBIF Rules of Procedure, each Head of Delegation may be accompanied to Governing Board meeting by up to two additional delegates.

Additional delegates cannot register themselves without being nominated by the Head of Delegation.

Invited observers and GBIF committee members

Invited observers and GBIF committee members can also attend the Governing Board meeting.

Social events (28 & 30 September 2026)

Governing Board delegates, GBIF committee members and invited observers are invited to join the Icebreaker on 28 September and the Hosted dinner on 30 September 2026. Registration is required for these events.

Science Symposium (2 October 2026)

Governing Board delegates, GBIF committee members and invited observers are invited to attend the full day Science Symposium on 2 October 2026. Registration is required for this event.

Registration

In order to attend the GB33 meeting and associated events, registration is required.

How to register

Registration for the various events is done via the GB33 online registration system which can be found at <https://gb33.gbif.org/>.

Please note that you will only be able to register for the events that you are eligible to attend according to the roles you have been assigned in the GBIF system. If you are not able to register for certain events which you should have access to, please contact the GBIF Secretariat at GB33@gbif.org.

Once you have successfully registered, you will receive a confirmation email with a QR code. Please remember to bring the confirmation email with you to the meeting (either as a print out or on your phone, as you will need the QR code to get your name badge and get access to the meeting rooms).

Remember that Additional delegates cannot register themselves but must be nominated by the Head of Delegation. Therefore, if you are a member of a delegation and wish to attend the Governing Board meeting, please contact your Head of Delegation about being included in the delegation.

Deadline for registering

The registration closes on 11 September 2026.

You can at any point up to the registration deadline change or cancel your registration.

If you wish for someone else to take over your registration, please inform the GBIF Secretariat in writing at GB33@gbif.org.

Proof of registration

All registered attendees who will attend the meeting in person will receive a name badge after presenting the QR code from the registration confirmation email, and are requested to carry their name badge visibly at any time during the events.

Handling of registration information

By registering for any GB33 event you give the GBIF Secretariat permission to process your personal information for the event in the following way:

- Your registration information, including your name and contact details will be kept in the GB33 registration system so that you can edit or cancel your registration
- Your email address will be used to contact you with information relating to the GB33 meeting
- Your name and contact details will be listed in the official List of Participants which will be made available to all attendees after the meetings.

Financial support

The GBIF Secretariat offers the possibility of applying for partial financial support to attend the **Governing Board meeting** on 29 September-1 October 2026. Support may include partial funding of economy-class flight tickets and a subsidy to cover accommodation or a general lump sum. More information is available at <https://gb33.gbif.org/>. Please note that applications received after the stated deadline will not be considered.

Letter of invitation and visa

The GBIF Secretariat can upon request provide official letters of invitation to registered attendees. Requests should be addressed to GB33@gbif.org.

Unless stated directly in the invitation letter, the letter of invitation does not financially obligate the GBIF Secretariat or the local organizer in any way.

Normally, all expenses incurred in relation to the Governing Board meeting and associated events, incl. travel and accommodation, are the sole responsibility of the attendee.

If partial funding is granted, the invitation letters will include information about the funding offered.

Attendees who need visa for Norway are encouraged to apply well in advance of the meeting. Information on visa requirements is available in the Travel and Accommodation section at <https://gb33.gbif.org/>.

Confidentiality

Delegates and observers are reminded that the GBIF Governing Board is a closed meeting, and that they should not share social media posts about its proceedings during the meeting.

Code of Conduct

By participating in any GB33 event, you will need to agree to abide by the GBIF Code of Conduct: <https://www.gbif.org/code-of-conduct>.

Violation of the GBIF Code of Conduct may result in dismissal from the meeting and restriction or prohibition from attending future GBIF conferences, meetings and events.

Attendees are encouraged to report any witnessed behavior which would be considered in violation with the Code of Conduct or inconsistent with expected behavior at a GBIF Governing Board meeting. Please contact any on-site representative of the GBIF Secretariat.

GB33 attendees must at all times comply with these terms and conditions as well as any reasonable direction given to you by the organizer.

If you have any questions, please contact the GBIF Secretariat at GB33@gbif.org.

GBIF reserves the right to change, amend, add or remove any of the above Terms & Conditions in its sole discretion and without prior notice. If one or more of the conditions outlined in these Terms & Conditions should become invalid, the remaining conditions will continue to be valid and apply. These Terms & Conditions apply to all event participants.